



Contact:

Maitri Marg
Bakhundole-3
Lalitpur 44700
Nepal

Tel: +977 1 552 0710

Fax: +977 1 553 3344

Email: info@pradhanconsulting.com.np

Web: www.pradhanconsulting.com.np

About Us

We are a legal outsourcing services company founded by Nepal's premier law firm, Pradhan & Associates, which has been recognized as the "leading firm" in Nepal.

We work with our partner law firms, legal teams, in-house counsels, and lawyers across the globe on client assignments. We provide an array of legal outsourcing services while emphasizing excellent customer service. Based in our office in Kathmandu, Nepal, we have a team of lawyers, assistants, and paralegals and secure technology so that we can deliver effective legal support and services at an efficient cost while ensuring an optimum quality of work.

As practicing lawyers, we understand the importance of quality deliverables and client confidentiality. Our team, led by US-trained lawyers, is dedicated to complying with the highest ethical and professional standards.



Before working on each assignment, we will ensure that we understand the each project's goal and what is expected from us. Our lawyers will be directly involved in each phase of the project and each project will be extensively reviewed prior to submission.

What Sets Us Apart

Instead of simply operating like an outside third party, we strive to be a long-term partner who is an integral part of every project assigned to us. Founders of Pradhan Consulting have about three decades of experience in the legal sector in both US and Nepal. As practitioners, we understand not only the global legal industry but also the evolving needs of legal practitioners. Our team is led by US-trained lawyers who are licensed to practice in the State of New York. We work on and extensively review each assignment before submission.



Our Commitment

- √ Each project is supervised by US-trained and NY-licensed lawyers
- √ Strict quality control
- √ Strict client confidentiality & data security
- √ Secure network
- √ Timely delivery of each project

Advantages of Partnering with Us

- **Cost Minimization:** With our efficient pricing models, you can minimize significant costs.
- **Utilization of Resources:** By outsourcing non-core functions to us, you can utilize limited resources (i.e., time and legal staff) to focus on complex and high-value assignments.
- **Quality Assurance:** Quality is assured because we are led by US-trained and NY-licensed lawyers who are directly involved with each phase of a project.
- **Confidentiality:** Client confidentiality is assured. We rely on our secure, in-house network that allows access to projects to only our clients and our staff as needed.
- **Staff Flexibility:** You will enjoy greater flexibility in staffing and improved legal practice management. You can utilize our services based on your work-flow rather than hiring in-house support staff.
- **Time Efficiency:** Due to time-zone differences, smaller projects can be assigned at close-of-business and be delivered the next morning.

Our Services



Data Processing and Transcription Services:

- Verbatim transcription from audio or video
- Data entry
- Form and document processing
- Back office support

Legal Research:

- Statutory and case law research
- Litigation and non-litigation research
- Summarization of statute and case laws
- Preparation of research memo

Document Review and Management:

- Document and contract review, extraction of data
- Summarization of documents
- Classification of documents

Legal Drafting:

- Contract review and prepare analysis
- Contract drafting and revision
- Drafting of other legal documents

Litigation Support:

- Litigation legal research
- Trial documents and case summaries
- Drafting of trial documents
- Support in trial preparation

Immigration Support:

- Preparation of forms and applications
- Preparation of naturalization applications
- Preparation of supporting documents
- Preparation of labor certification applications
- Preparation of response to RFE
- Preparation of briefs in immigration proceedings

Corporate Search and Intelligence:

- Corporate investigation
- Retrieval of commercial track records of people
- Retrieval of Socio economic status of the potential partner
- Corporate due diligence

Translation Service:

- Nepali to English
- English to Nepali

Intellectual Property Services:

- Trademark search and clearance
- Trademark filing and prosecution
- Patent search
- Patent filing and prosecution
- Design filing and prosecution
- Copyright filing and prosecution
- Domain name registration

Promoters



Devendra P.N. Pradhan

President

Devendra has almost three decades of experience in the legal sector in US and Nepal. Devendra is licensed to practice in the State of New York, where he worked with various law firms for several years. Devendra heads a team of lawyers at Pradhan & Associates, a leading commercial law firm in Nepal. Devendra has worked in various innovative, high-profile and high-value assignments in various areas of commercial and international law. As a President, Devendra is responsible for formulating strategy and providing leadership to the company.



Deepti Sharma

Chief Executive Officer

Deepti received her Bachelors' in International Relations from Lake Forest College, IL where she was a member of *Phi Beta Kappa*, the oldest and one of most prestigious academic honor society in the U.S. She received her J.D. from Washington and Lee University in Lexington, VA. She is licensed to practice law in the State of New York. Prior to law school, Deepti worked as a paralegal. During her law school years, Deepti was a student case worker for her law school's administrative litigation clinic. She also interned at law firms as well as at the U.S. Senate.

As a Chief Executive Officer, Deepti is responsible for overseeing day-to-day management of each assignment and oversee quality control of our service delivery.